



Employment Application

PRE-EMPLOYMENT QUESTIONNAIRE
EQUAL OPPORTUNITY EMPLOYER

101 Mecaw Road, Bangor, Maine 04401
207-947-0321 - 1-800-439-2727 - Fax:207-947-0323
E-Mail: info@DennisExpress.com Web: www.DennisExpress.com

DATE: _____

PLEASE PRINT ALL INFORMATION

PERSONAL INFORMATION

NAME (Last, First, M.)		SOCIAL SECURITY NUMBER	
MAILING ADDRESS	CITY	STATE	ZIP CODE
LEGAL ADDRESS	CITY	STATE	ZIP CODE
PHONE NO.	REFERRED BY		

Do you have the legal right to work in the United States? Yes ____ (proof required) No ____

If under 18, please list age _____

Have you ever been convicted of a crime? No ____ Yes ____

If yes, please explain fully. If you need more space, use a separate sheet of paper.

CONVICTION OF A CRIME IS NOT AN AUTOMATIC BAR TO EMPLOYMENT
ALL CIRCUMSTANCES WILL BE CONSIDERED.

EMPLOYMENT DESIRED

POSITION	DATE YOU CAN START	SALARY DESIRED
ARE YOU EMPLOYED? <input type="checkbox"/> YES <input type="checkbox"/> NO IF SO, MAY WE INQUIRE OF YOUR PRESENT EMPLOYER? <input type="checkbox"/> YES <input type="checkbox"/> NO		
EVER APPLIED TO DENNIS PAPER AND FOOD SERVICE BEFORE? <input type="checkbox"/> YES <input type="checkbox"/> NO		IF YES, WHEN?

EDUCATION INFORMATION

NAME AND LOCATION OF SCHOOL	YEARS ATTENDED	DID YOU GRADUATE	SUBJECTS STUDIED
GRAMMER SCHOOL			
HIGH SCHOOL			
COLLEGE			

GENERAL

SUBJECTS OF SPECIAL STUDY OR SPECIAL TRAINING/SKILLS:

Is there any reason you might be unable to perform the functions of the job for which you have applied (as described in the attached job description)?

No _____ Yes _____

If yes, explain if you wish: _____

Have you worked for Dennis Paper & Food Service before? _____ From _____ To _____

FORMER EMPLOYERS

(List below previous employers, starting with last one first)

DATE MONTH AND YEAR	NAME AND ADDRESS OF EMPLOYER	SALARY	POSITION	REASON FOR LEAVING
TO				
FROM				
TO				
FROM				
TO				
FROM				
TO				
FROM				

REFERENCES

Give below the names of three persons not related to you, whom you have known at least one year.

NAME	ADDRESS	BUSINESS	YEARS KNOWN
1.			
2.			
3.			

AUTHORIZATION

I CERTIFY THAT I HAVE READ AND UNDERSTOOD ALL OF THIS EMPLOYMENT APPLICATION. I CERTIFY THAT THIS APPLICATION WAS COMPLETED BY ME AND THE FACTS CONTAINED IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND THAT, IF EMPLOYED, FALSIFIED STATEMENTS ON THIS APPLICATION SHALL BE GROUNDS FOR DISMISSAL. I FURTHER CERTIFY THAT I AM A GENUINE APPLICANT FOR EMPLOYMENT AND THIS APPLICATION IS BEING SUBMITTED SOLELY FOR THE PURPOSE OF SEEKING EMPLOYMENT WITH THE EMPLOYER AND FOR NO OTHER REASON.

I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED HEREIN , THE REFERENCES AND EMPLOYERS LISTED ABOVE TO GIVE YOU ANY AND ALL INFORMATION CONCERNING MY PREVIOUS EMPLOYEMENT AND ANY PERTINENT INFORMATION THEY MAY HAVE, PERSONAL OR OTHERWISE, AND RELEASE THE COMPANY FROM ALL LIABILITY FOR ANY DAMAGE THAT MAY RESULT FROM UTILIZATION OF SUCH INFORMATION.

I UNDERSTAND THAT, AS AN APPLICANT FOR A POSITION WITH DENNIS PAPER AND FOOD SERVICE, I MAY BE ASKED TO DEMONSTRATE THAT I AM CAPABLE OF PERFORMING TASKS WHICH ARE PERTINENT TO THE JOB. I ALSO UNDERSTAND THAT IF OFFERED A JOB, IT MAY BE CONDITIONED ON THE RESULTS OF A PHYSICAL EXAMINATION AND DRUG TEST. I AGREE TO FURNISH SUCH ADDITIONAL INFORMATION AND COMPLETE SUCH EXAMINATIONS AS MAY BE REQUIRED TO COMPLETE MY EMPLOYMENT FILE.

I ALSO UNDERSTAND AND AGREE THAT NO REPRESENTATIVE OF DENNIS PAPER AND FOOD SERVICE HAS ANY AUTHORITY TO ENTER INTO THE AGREEMENT FOR EMPLOYEMENT FOR ANY SPECIFIED PERIOD OF TIME, OR TO MAKE ANY AGREEMENT CONTRARY TO THE FOREGOING, UNLESS IT IS IN WRITING AND SIGNED BY AN AUTHORIZED COMPANY REPRESENTATIVE. IF HIRED, I AGREE TO ABIDE BY ALL THE RULES AND POLICIES OF THE EMPLOYER.

DATE _____

SIGNATURE _____

INTERVIEWED BY _____

DATE _____

-----DO NOT WRITE BELOW THIS LINE-----
REMARKS

HIRE DATE:	POSITION	START DATE:	SALARY/WAGES
HIRED BY: _____			